

TRANSFER OF FOUNDATION FUNDS REQUEST
For ALL Capital Project transfers and Transfers greater than \$1MM

REQUESTED BY		EMAIL	
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DATE	UNIT	BALANCE	TRANSFER AMOUNT
	SFFND		

BUSINESS UNIT	SFFND (+)	SFCMP	SFMED (-)
ACCOUNT	54550	43501	
FUND			
DEPT ID			
PROJECT			
FUNCTION			
FLEXFIELD			
NO FURTHER GIFTS CLOSE PROJECT			

FOR CAPITAL PROJECT TRANSFERS ONLY: *Specify plant chartstring to receive funds*

FUND	
DEPT ID	
PROJECT	
FUNCTION	

USE/PURPOSE (Must conform to the terms under which contributions to this fund were made)

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DEPARTMENTAL APPROVAL

NAME	APPROVED	EMAIL	REJECTED	DATE

NOTES

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Approval affirms responsibility for control and expenditure of funds for purpose stated above, or as intended by donor. A monetary transfer from the UCSF Foundation to the University is made with the express agreement that the funds will be expended in accordance with the University policy and in conformance with any restrictions imposed by the donor or the Foundation as to the use or purpose of the specific fund.

FOUNDATION APPROVAL

NAME	APPROVED	REJECTED	DATE

NOTES

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UCSF ACCOUNTING USE ONLY

VERIFIED BY		DATE	

Email Department approved request to FdnTransfer@ucsf.edu
 Revision Date 12/09/2014